

Applicant name \_\_\_\_\_



# JEMS SHORT-TERM MISSIONS PROGRAM



## REFERENCE FORM

**Field:**

South America     Japan

**Term:**

Summer     Winter     1 to 2 Year Program

**Instructions to the Applicant:**

1. Please fill in your name on the line above and on the attached pages.
2. Sign the optional waiver statement below before giving this form to your recommender:

*I acknowledge that this confidential reference is being submitted to the JEMS MISSIONARY SENDING BOARD with the understanding that its contents will not be shared with me. I hereby waive my right to see the confidential statements submitted on this form.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

If you do not sign this waiver, your recommender may not be as open and honest in evaluating you, and may influence the Sending Board's decision regarding your acceptance for mission work.

3. Please supply the recommender with the enclosed legal-sized envelope addressed to:

Missions Department  
Japanese Evangelical Missionary Society  
948 E. Second Street  
Los Angeles, CA 90012

Please provide a stamp to your recommender for the prompt return of this form.

Recommender Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Please Print

**Instructions to the Recommender:**

Thank you for taking time to complete this Reference Form. The above named has applied for acceptance into the JEMS SHORT-TERM MISSIONARY PROGRAM. The program will be a strenuous, cross-cultural experience and will most certainly stretch the applicant's capabilities. We desire that you express as frankly and accurately as possible your opinion regarding the suitability of this candidate for cross-cultural ministry.

Please enclose the completed form in the envelope provided and return it to JEMS. Do not return it to the applicant. Thank you again for enabling us to make a wise decision.



Applicant name \_\_\_\_\_

Cooperation

Evaluate the applicant's ability to get along with other people

.....  
0 5 10  
Not cooperative Cooperative only under pressure Works well under others Works well with others

Sociability

How does the applicant's personality affect others?

.....  
0 5 10  
Limited Interaction Makes friends easily Outgoing, personable

Poise

What is the applicant's public demeanor?

.....  
0 5 10  
Lacking confidence Moderately self-confident Self-confident

**Explanation:**

**3. Expression of emotional stability and maturity**

Personal Maturity

.....  
0 5 10  
Behaves in a childish manner Selfish Growing Mature

Self-Esteem

Evaluate the applicant's perception of him/herself

.....  
0 5 10  
Poor sense of self-worth Worth built on performance Healthy self image

Judgment

Evaluate the applicant's ability to make sound decisions

.....  
0 5 10  
Poor sense of values Good common sense Discerning

Emotional Stability

Consider how the applicant reacts in stressful situations

.....  
0 5 10  
Easily upset Well balanced Exceptionally stable

**Explanation:**

Applicant name \_\_\_\_\_

**4. Expression of self discipline and personal responsibility**

Personal Organization

.....  
0 5 10  
Disorganized Inconsistent Keeps commitments, stays on schedule

Responsibility

How well is the applicant able to assume responsibility?

.....  
0 5 10  
Unable to assume responsibility Fairly Responsible Very Responsible

Physical Appearance

Look and dress

.....  
0 5 10  
Careless Neglects fine details Neat, plain Well groomed

**Explanation:**

**5. Expression of intellectual ability**

Creative Instinct

.....  
0 5 10  
Unimaginative Can offer some ideas Creative

Social/Societal Awareness

Evaluate the applicant's insight into current events and issues

.....  
0 5 10  
Uninformed Knows what's going on Well read and aware

Academic Achievement

(If currently enrolled in school)

.....  
0 5 10  
Low Average Exceptional

**Explanation:**



Applicant name \_\_\_\_\_

**8. In what areas do you feel the applicant needs further development?**

**9. The special assets this applicant has for cross-cultural ministry are:**

**RECOMMENDATION:**

- I recommend with enthusiasm for this ministry
- I recommend for this ministry
- I recommend with reservations
- I do not recommend for this ministry

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Title/Position/Relationship: \_\_\_\_\_

Home phone #: \_\_\_\_\_ Day/Work Phone #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Thank you for your part in this important phase of the applicant's life.

Mail or deliver this completed form to JEMS sealed in the envelope provided. Should an envelope not be included, please address a legal-sized business envelope to:

JEMS  
948 East Second Street  
Los Angeles, CA 90012-4382

Attention: Missions Department

This reference form will become the property of JEMS and will remain on file and held in complete confidentiality. Any inquiries may be addressed to the Missions Director or to the Executive Director.

Revised 12/01