



Bethany Congregational Church

Loving God, Loving People

PASTOR JOB DESCRIPTION

PURPOSE

The role of a Pastor, as God's appointed shepherd to Bethany Congregational Church, has as his first responsibility, a personal relationship to God as outlined in Romans 12:1, 2. As a man of God, his second responsibility is to his family. In his third responsibility as shepherd to the church, he is recognized as the chief spiritual leader of the congregation. He shall devote his time to the work of the church, administration of the ordinances, and preaching of the Word.

The Pastor shall be in agreement with the stated objectives of Bethany Church's "Guidelines for Ministry." He is responsible to the Board of Elders for the planning, organization, implementation, and evaluation of the comprehensive activities of the church to meet those objectives.

QUALIFICATIONS

1. The Pastor has personally accepted Jesus Christ as his Lord and Savior.
2. The Pastor maintains a quality of personal and family life, which serves as a model for the church.
3. The Pastor is trained and skilled in applying the biblical teachings for the believers. Master of Divinity or related Master degree is desirable.
4. The Pastor is preferably ordained and licensed by a Christian organization that is acceptable by Bethany Congregational Church.
5. The Pastor demonstrates positive preaching skills that inspire and encourage others to follow Christ..
6. The Pastor possesses positive leadership skills, cultivates and affirms spiritual gifts and encourages involvement in ministries.
7. The Pastor is experienced in pastoral care and mentoring.
8. The Pastor is experienced in leadership in a multi-cultural congregation and has an open heart for bringing Christ to the Japanese and Japanese Americans.
9. The Pastor is fluent in the English language. (Abilities in Japanese are helpful.)

10. The Pastor must be a U.S. citizen or have a permanent residency status (“Green Card”).

RESPONSIBILITIES

1. The Pastor shall maintain a diligent commitment to a life of prayer and personal Bible study so that he may experience spiritual growth in his relationship with Christ and possesses the ability to discern God’s Word for Bethany and its ministry.
2. The Pastor shall provide spirit led messages that incorporates the expounding of Scriptures that is consistent with Bethany’s doctrinal position, present a clear message of salvation, and exhorting the congregation to act upon scriptural teaching in their daily lives. (II Tim. 2:2)
3. The Pastor gives himself to the proclamation and application of God’s Word on the corporate, group and individual levels. He teaches, encourages, warns, and rebukes in his preaching and guidance.
4. The Pastor helps the membership to discover their spiritual gifts and encourages them to become effective ministers and witnesses for Christ in the church and society. He does this through personal example and by training church leadership and others.
5. The Pastor shall be responsible for performing such ministries as baptism, communion, dedication, marriages, funerals and other special services.
6. The Pastor shall provide leadership for community outreach programs and activities.
7. The Pastor shall personally visit the aged, shut-ins, the sick and visitors of the church on a regular basis and shall instruct, train and encourage laymen to participate in this visitation ministry.
8. With the approval of the Board of Elders, the Pastor may attend conferences, training programs and accept leadership roles in the denomination, the District Conference, and other Evangelical organizations, which contribute to the enrichment of his ministry.
9. The Pastor attends all general meetings of the Board of Elders, of which he is a voting member.
10. The Pastor gives spiritual guidance and support to the Nominating Committee and the various ministries of which he is ex-officio member as assigned by the Board of Elders.
11. The Pastor shall provide spiritual guidance and support to the committees of the church.

12. The Pastor shall be available for personal Biblically based spiritual guidance of the members and friends of the church.
13. The Pastor shall develop and organize and encourage the congregation to participate in small Bible study fellowships.
14. The Pastor provides supervision, guidance and support of the church staff.
15. The Pastor shall maintain regularly scheduled office hours and personal time off.